

New Boston Conservation Commission (NBCC)
Meeting Minutes
 January 3, 2013

Members In Attendance: Burr Tupper, Rebecca Balke, Laura Bernard

Members Absent: Jay Webber, Barbara Thompson, Gerry Cornett, Amy Elkes-Simon, Mike DePetrillo, Tom Morgan

Guests In Attendance: None.

Secretary's Report: The members reviewed the December 2012 minutes but deferred voting until there is a quorum.

Treasurer's Report: Rebecca is working on updating this information. She was given copies of bills and donation paperwork to file with the bank statements. She is preparing the accounting to be published in the Town Report.

Projects to accomplish in 2013 were reviewed as follows:

Project	Dates	Leader	Members	Comments
Brochure	1/31	Rebecca	Barbara	Barbara getting marked up map
	1/3-1/18		Rebecca	Write-ups-Rebecca will list and divide topics among members.
	2/7 meeting			Write-ups due
			Barbara	key
			All-this can be accomplished through conference calls with absent members and interested parties during a meeting	Brainstorm special things about each property to be noted on brochure
	1/18 e-mail to all		Burr	Property write-up template
			Rebecca	Send key template to Burr
	3/7 meeting			Review draft
				Trail marker info on current

				small individual brochures and large brochure
	4/4			Send final design of small individual brochures and large brochure to designer/printer including maps, write-ups, and key layout. Amy Gezac at SNHPC could possibly help-Burr will contact Amy and Jack
Rail Trail	1/31	Burr	Burr	Get memo of agreement to lawyer
	1/31		Burr	Talk to Lee Brown for expenses and timetable of expanding the trail to the width of the conservation trail
	2/28			Completion of Right of Way easement
	3/31		Burr and Lee	Draft 2013 work program with timetables and estimated costs
Kiosks			Laura	Has found some premade to potentially order
Signage		Gerry		Getting volunteers to help with numbering
Trail Maintenance		Barbara		CC monitors Lyndeborough and Mill Pond areas directly
				CC participates in monitoring all other conservation properties
	1/7			Twin Bridge-DRED was going to own this property with a town easement, DRED backed out, now CC recommends the town own it with CC monitoring. This was approved by the Planning Board and will be discussed at the Selectmen's meeting 1/7. Would need to be added to the monitoring schedule
250th	9/21 10:00-3:00	Laura		Get scouts involved, kids activities, eagle scouts do research for the kiosks
				Ask Bob Todd to give a tour of first settlement

			Burr	Arrange Trout Unltd or Fish and Game demonstration in the river
				Grand opening of Rail Trail
				Serve refreshments at Lang Station. Stoneyfield sponsorship. Dodge's order hot dogs, chips and drinks
				Trail run-talk to Mary
			Burr	Jackie Mouton student group to do something on the trail such as plan and lead a nature oriented treasure hunt for families including prizes and a raffle
				Geocaching
				Recreation van to shuttle people between 4H and Lang Station
				Advertise in the paper and a postcard mailing to all houses in town
			Burr talk to Travis Weiss	Fire Department demonstration on safety in the woods and around water
				Fire Department bring ATV
				Fire Department hand pumper demonstration
	4/4 meeting			Review status of coordination plans, team and volunteers
	5/2 meeting			Finalize plans and assignments
Calendar giveaway				1 page calendar highlighting the 4 seasons in New Boston with pictures to give to past members, volunteers and sell as a fundraiser
				Different focus each year, such as 4 seasons at each CC property-1 property per year

Other Items:

- Town Report write up due approximately February 1. Burr will write it including accomplishments with the Rail Trail, Trail at Saunders Pasture and Signage.

- Amy will write a thank you to ShutterMugz Photography for the \$100 donation they sent to the Conservation Commission from the sales of photos they took at the Zombie Race.
- Laura shared a template of the Certificate for years of service that was sent to Mark Brown and Ed Gilligan.

Laura moved to adjourn the meeting at 8:20 PM. Rebecca seconded the motion. All approved.

Respectfully submitted, Maralyn Segien

Action Items:

- Jay-Confirm Bob Todd for 4 CC tasks that are backlogged in Bob's office.
- Amy-Write to Jason Pocrant and John Shea confirming their interest in helping work on the Rail Trail
- Gerry-Install signs at every Rail Trail entrance asking for volunteers.
- Barbara-Order signs
- Rebecca-Brochure design
- Barbara-Trail Maps
- Barbara and Gerry-Research electronic and manual tools for the Conservation Commission
- Laura and Gerry will attend 250th Celebration planning meetings
- Gerry and Burr-Kiosk design
- TBD-Master Plan
- Laura-Planning Board and Sitewalk attendance as needed
- Amy-Reply to Gordon Russell per April meeting
- All-Desired Rail Trail kiosks, park benches or picnic areas should be noted now and submitted to DES. Burr asked CC members to walk the trail and consider where to put kiosks, park benches, picnic areas and things to make the trail more accessible to all.
- All-Review and add to documents uploaded on Google Drive
- All-Consider events to be held on Rail Trail Day
- Barbara-Contact Nathan Carle and the Bear Den Cub Scout troop to set up volunteer trail maintenance work.
- Burr-Publish an article in the New Boston Bulletin to educate residents about taking water from the river.
- Barbara and Maralyn-Filing
- Barbara-Campbell Pond research
- Amy-Send a letter to Lisa Ferro of Butterfield Mill Road about her concerns about logging on Lyndeborough Road
- Amy-Write to the PLC about Saunders Pasture project
- Mail "My Healthy Stream"
- Prepare for NH Association of Conservation Commissions meeting

- Gerry-Research and purchase a Rubbermaid shed
- Burr-Meet with Willard Dodge to discuss sharing the revenues from the Zombie Race
- All-Monitoring training
- Burr-Research grants and donations from Stonyfield Farm